



Winters Cemetery District

Board of Trustees Special Meeting Minutes
Wednesday, June 4th, 2025

1. Vice Chair Bozarth called meeting to order at 9:02 a.m. Special Meeting called for Fiscal Year '25-26 budget draft review.

Roll Call:

In attendance: Board members – Vice Chairman Timothy Bozarth, Trustee's Dennis Kilkenny, Viona Hague and Lucrecia Sandoval. Also in attendance: Board Clerk/Manager Eric McDermott & Foreman Nick Glide.

Absent: Chairman Joe Bristow.

2. **Approval of Agenda:** Vice Chairman Bozarth called for a motion to approve agenda. Trustee Kilkenny made motion to approve Special Meeting agenda, 2nd by Trustee Hague.

With no further discussion, motion carried with all ayes.

3. **Public Comments:** Vice Chairman Bozarth opened the meeting to public comment, recognizing retired Manager Sheila Carbahal. With no comments concerning approved agenda, public comments closed.

4. Discussion and/or Action items:

- a) Manager McDermott presented Board with the following items:
 1. Fiscal year '25 year-in-review: Completed construction Projects, New Policies, Audits and Municipal service reviews, and Community Events.
 2. Plot and Burial Statistics
 3. Fiscal Year '25 Financials
 4. Property and Equipment inventory list by acquisition date
- b) Fiscal Year '25-26 proposed budget
 1. Trustee Kilkenny inquired into Year-End Fund balances and forecasts.
- c) Review of Board Recommended current and long-range plans:
 1. Awning for front office – Medium priority
 - i. Need cost estimated for allocation

Continued: Review of Board Recommended current and long-range plans:

2. Automated front Gate – High priority
 - i. Cost allocation \$50,000

3. Old office renovation – Medium priority
 - i. Remembrance wall to be part of project
 - ii. Possible mural by Liz Coman
 - iii. Cost allocation \$150,000

4. Signage around Cemetery – High priority
 - i. Cost allocation - \$5,000

5. Equipment (tractor, trailer and/or dirt hauler) – medium priority
 - i. Cost allocation - \$70,000

6. Replace northern chain-link fence with wrought iron - medium priority
 - i. Cost allocation - \$30,000

7. Technology – low priority
 - i. No cost allocation designated at this time

8. CalPERS Unfunded Liability
 - i. Miscellaneous plan amortization Schedule discussed
 - ii. Manager McDermott to request additional information from CalPERS
 - iii. Trustee Kilkenny questioned the possibility of opting out of CalPERS for new employees and offering alternative plan.

9. Health Insurance
 - i. Manager McDermott noted he would like to establish an unincumbered (not linked to CalPERS w/ UAL) employee Health-Insurance option.

d) Current Projects and future initiatives

1. Roads project and final billing before Fiscal Year end.
2. Finalize budget and submit to County with Board signatures
3. Year-End Closing and annual audit preparation
4. Retaining wall completion by end of August
5. PG&E electrical usage and solar analysis

e) Board Comments:


1. Vice Chair Bozarth questioned the replacement of the damaged Mobile Canopy. Foreman Glide advised welder came out to look at it, but that the structural integrity would be of major concern. Manager McDermott stated it was not put in the budget but will be added to the equipment reserve figure.
2. Vice Chair Bozarth questioned the Solar initiative. Manager McDermott advised he is currently working on the PGE power consumption analysis and will be requesting an engineering study before submitting RFP noting there is \$60,000 in the '25-26 budget for the project.
3. Trustee Kilkenny noted the LAFCO report and the long-term need for additional property. Discussion: Current and future community growth, interment statistics, interments per plot, and decreasing land availability in city limits. Questions and comments regarding development or impact fees and the possibility of opening dialog with City Officials.


f) Adjournment:


- a) With no further business, Trustee Kilkenny made motion to adjourn, 2nd by Trustee Sandoval.


Motion carries with all ayes.

Under penalty of perjury, I swear the Agenda Notice was posted on the Cemetery website, the Winters Post Office and the District office front door by the 31st day of May 2025.









Eric McDermott, Board Clerk Approval



Board of Trustees

Date 6/11/2025