

# **NOTICE**

## **WINTERS CEMETERY DISTRICT BOARD OF TRUSTEES REGULAR MEETING**

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**WEDNESDAY, June 11<sup>th</sup>, 2025**  
**9:00 a.m. - Cemetery Office**  
**415 Cemetery Drive – Winters, CA. 95694**  
[www.winterscemetery.org](http://www.winterscemetery.org)  
[ericm@winterscemetery.org](mailto:ericm@winterscemetery.org)

*In compliance with the Americans with Disabilities Act, if you require special assistance to participate in this meeting, please contact the District Manager by telephone at (530) 795-2475 at least forty-eight hours prior to this meeting. Such timely notification will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (CFR 35.102-35.104, ADA title 11)*

The agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. The Board cannot take action on any unscheduled action items unless it is declared by a vote of at least two-thirds (2/3) of the Board that there is an urgent need to take immediate action, and the need for action came to the attention of the District after the agenda was posted.

1. CALL TO ORDER
2. ROLL CALL OF THE BOARD
3. APPROVAL OF AGENDA
4. PUBLIC COMMENTS

The Board of Trustees of Winters Cemetery District appreciates and encourages public interest and welcomes questions and opinions at its meetings. The presiding officer may, in the interest of time and good order, limit the length and number of public comments and presentations. The public may be heard on an item before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address any matter within the jurisdiction of the Winters Cemetery District provided that no action shall be taken on any item not appearing on the agenda.

5. CONSENT CALENDAR
  - a) Approval of May 14<sup>th</sup> Regular Meeting Minutes and Special Meeting minutes
  - b) Approval of May Submitted Claims
  - c) Approval of May Revenues and Burial Certificates Issued
  - d) Approval of Pre-signed Burial Certificates 1728-1731
  - e) Approval to Accept Engagement Letter from Nigro & Nigro
  - f) Approval to allow two cremation burials in one vault on top of a Full Burial in Kidwell plot. Section 2, Lot 7
  - g) Approval of headstone placement not to exceed 40" in height Section 2, Lot 33 graves #4 & #5 not to exceed 40" in height

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**Closed Session** – Gov. Code # 54957.6 a legislative body of a local agency may hold closed sessions with the local agency's designated representatives regarding salaries, salary schedules, or compensation...Closed session, as permitted in section 54957.6.

Gov Code Sec. 54957.7 Items to be discussed in closed meeting: Manager evaluation & payroll step chart

### **Open Session**

- h. Discussion: Closed Session actionable items
- i. Approval of compensation step charts
- j. Approval of Fiscal Year 2025-2026 Winters Cemetery Budget with changes discussed in June 4<sup>th</sup> planning meeting
- k. Approval to move July 9<sup>th</sup> meeting to July 16<sup>th</sup> in consideration of Independence Day Holiday

### 6. INFORMATION ITEMS

- a. Correspondence
- b. Staff Reports
- c. Calendar of Events

### 7. BOARD MEMBERS COMMENTS

### 8. ADJOURNMENT

This agenda was posted on the District's website, the District's front entrance and the City of Winters Post Office by the 7<sup>th</sup> day of June 2025.



Eric McDermott  
Clerk of the Board